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SOME SUGGESTIONS TO HOME DEMONSTRATION WORKERS FOR USING THE
LEAFLET, "BE A VICTORY PLANNER IN YOUR HOME"

You are a homemaker as well as a professional worker - so

Read the leaflet first to see what it means to you as a homemaker.

Trying this material on yourself will give you some ideas to pass on to others about its use.

For instance you might:

List the things suggested in the leaflet that you are now doing. Then list other things that you still need to do.

Talk it over with your family and quiz yourself.

Discuss it with your neighbors, plan what specific things you can do together and share.

Extend your own background of understanding of wartime home-management problems, including the reasons for the things that need to be done.

Plan to acquire any new skills you need.

Now look at the program under your direction.

As a leader, you may be very much aware that many families need to make wartime adjustments in the way they manage their homes, but is there enough emphasis on this in your program? List the things you are now doing to help families with this, and then think of other things you can do.

How can you use this leaflet to help impress families reached by your program with the importance and patriotic service in good home management now?

For instance you might:

Consider when and how to get the leaflet to those who work in your own program. If it is mailed to home demonstration agents or to homemakers, do you need to send some explanation or suggestions? Could you use it effectively in a staff meeting or conference as a basis for deciding what is being done and what needs to be done? Material in this leaflet is especially valuable for discussion purposes.

Order a quantity or reproduce the leaflet, to use at home demonstration club meetings, in connection with home visits, at an information center, in news stories. Get others interested in it by asking how they think they can use it.

Use the leaflet as a basis for programs or meetings you are asked to help plan. There are many possibilities. You could, for example, use the slogan, "Devoted Service in Our Homes Is Distinguished Service to the Nation," as a theme for discussions, skits, or demonstrations to dramatize the six points, or as a basis for a series of six meetings.

Give copies of the leaflet to persons who are looking for suggestions for their programs. Help those people to find trained people to bring specific needed information along lines listed in leaflet.

Find out what other agencies are using this leaflet, and do some planning together.

In this emergency particularly, it is essential that we use every channel at our command to help homemakers to contribute to the war effort and to maintain the health and happiness of each family member.

List the ways you are now working with other agencies and programs in helping families to meet their problems of management in wartime. Then, think of other ways you can accomplish more by working together.

For instance you might:

Consider who could help you to know more about what assistance families need with management problems. Who should share what you know about this?

Consider what agencies offer a similar service to yours and what agencies reach families in a different way. Arrange to get together and talk it over, with representatives of other agencies. Plan to share responsibility so that a maximum number of families can be reached. Plan together for providing other needed materials that can be used by several agencies, so families will get the same rather than conflicting messages from workers who serve them.

Does your program reach children, men, and boys as well as women? If it does not, who could take the story to those you do not reach?

Plan with others in order that resources may go farther; add emphasis by working on the problems at the same time with other agencies. Stress in all ways possible that good management in homes will help in the war effort and contribute to family well-being.

DISTRIBUTION PLAN

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Each of the agencies represented on the National Committee on Management Problems of Families in Wartime, which was responsible for the preparation of this leaflet, has distributed its supply of free copies of, "Be A Victory Planner in Your Home," as follows:

American Home Economics Association: To the consumer education service membership.

Bureau of Home Economics: To heads of home economics departments in colleges and universities and to college teachers of family economics and household management, also to meet requests received in correspondence.

Consumer Division, OPA: To consumer committee of State and local defense councils; to consumer centers, to local units of national organizations, to labor unions, to libraries, etc; also to meet requests received in correspondence.

Extension Service: To extension directors, number per State prorated in proportion to number of home demonstration clubs - total 50,000 copies.

Farm Credit Administration: To each of the 12 districts -- 1,000 copies to be distributed as the district representative decides. In some districts copies will be sent to the secretary treasurer of each production credit association. He will mail an individual copy to each family that has a production credit loan through his association -- total 1,500 copies.

Farm Security Administration: Single copies to all home-management personnel at regional, State, district, and county level - total 3,000.

Office of Education: To home-economics teacher trainers, and to state and city supervisors of home economics, a quantity sufficient to distribute one to each home-economics teacher - total 30,000 copies.

Additional copies are for sale by the Superintendent of Documents, Washington, D. C., at \$1 a hundred.

The leaflet may be reproduced in its entirety, provided proper acknowledgment is made.

